Bhai Gurdas Library

Proforma to be filled by Regular Employee/Contract Basis Teachers/Part Time Employees/ Research Scholars for Issuance of RFID Smart Card

Affix your Recent Photograph

1. Employee ID/Student ID : _____

2. Name : _____

3. Father's Name : _____

4. Date of Birth : _____

5. Class (in Case of Student) : _____

6. Designation (For employees only) : _____

7. Department : _____

8. Blood Group : _____

9. Address : _____

_____

_____

_____

_____

10. Mobile Number : _____

11. Emergency Contact Number : _____

12. Retirement Date (For employees only) : _____

13. Session (For Students only) : _____

Signature

Head of the Department of Concerned Employee

Assistant Librarian (Circulation)

System Administrator